

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

SUBMITTED BY: Rexann Knowles TODAY'S DATE: March 2, 2022

DEPARTMENT: County Judge

SIGNATURE OF DEPARTMENT HEAD: \_\_\_\_\_

REQUESTED AGENDA DATE: March 14, 2022

**SPECIFIC AGENDA WORDING:**

Consideration of Texas CDBG Contract Number 7218250 Draw Request No. 6 in the Amount of \$18,175.27 and Authorization for the County Judge and County Auditor to Sign

COMMISSIONERS COURT

MAR 14 2022

**Approved**

**PERSON(S) TO PRESENT ITEM:**

Rexann Knowles

**SUPPORT MATERIAL:** (Must enclose supporting documentation)

**TIME:** 2 minutes

(Anticipated number of minutes needed to discuss item)

**ACTION ITEM:** ✓

**WORKSHOP:**

**CONSENT:**

**EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:** ✓

**AUDITOR:** ✓

**PERSONNEL:**

**BUDGET COORDINATOR:**

**IT DEPARTMENT:**

**PURCHASING DEPARTMENT:**

**PUBLIC WORKS:**

**OTHER:**

**This Section to be completed by County Judge's Office**

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE:

\_\_\_\_\_  
**COURT MEMBER APPROVAL:**

\_\_\_\_\_  
**DATE:**



Mac Bruce  
2201 Northland Drive  
Austin, Texas 78756

Community Development Manager  
(512) 693-7503 voice

## DRAW REQUEST TRANSMITTAL COVER LETTER

March 2, 2022

Judge Roger Harmon  
Johnson County  
2 Main St. Room 120  
Cleburne, TX 76033

Re: Texas CDBG Contract Number 7218250  
Draw Request No. 6  
Amount of this Draw: \$18,175.27

Enclosed please find the paperwork for the referenced draw. Please have these forms signed as indicated using **blue ink** by the appropriate individuals for processing by the Texas Department of Agriculture - Office of Rural Affairs (TDA). Once signed, please retain the original draw down forms and invoices for your files. Copies of the signed draw down forms and all invoices should then be returned to our Austin office as soon as possible via email or fax.

These funds are normally received within forty-five to sixty days following receipt of the documents by the TDA staff and should be directly deposited by the State Comptroller's office into your grant banking account.

Once the funds are received, within five (5) calendar days please prepare and mail payment to the following vendors in the amount indicated:

- Patterson Professional Services LLC, Pay App 2 (\$15,150.27)
- GrantWorks, Inc, Invoice #4 (\$3,025)

Thank you for your help. Please do not hesitate to call me at (512) 693-7503 if you have any questions or if I may be of assistance.

Sincerely,

*Mac Bruce*

Mac Bruce



# TxCDBG Request for Payment

A203

Grant Recipient: Johnson County

Contract No: 7218250

Request #: Draw 6

Activity Number	Current Budget	This Request	Total Drawn	Balance	% Remaining
Match	\$ 13,750.00	\$ -	\$ -	\$13,750.00	100.00%
Admin 21A	\$ 30,250.00	\$ (3,025.00)	\$ (24,200.00)	\$6,050.00	20.00%
Engineering 03J_S	\$ 40,000.00	\$ -	\$ (28,000.00)	\$12,000.00	30.00%
Construction 03J_S	\$ 204,750.00	\$ (15,150.27)	\$ (156,926.94)	\$47,823.06	23.36%
<b>Totals:</b>	<b>\$ 275,000.00</b>	<b>\$ (18,175.27)</b>	<b>\$ (209,126.94)</b>	<b>\$65,873.06</b>	

Progress Report	Actual Date	Exhibit C Date	Revised Date	Month Diff.
Contract Start Date:		11/1/2018		
All Professional Services Contracts Awarded:	2/11/2019	1/1/2019	2/11/2019	0.0
4-month Conference Call:	3/6/2019	3/1/2019	3/6/2019	0.0
Plans and Specs Completed/Approved by Locality:	10/26/2020	5/1/2019	9/30/2020	0.9
Environmental Review Submitted:	12/9/2019	5/1/2019	12/2/2019	0.2
All pre-construction Special Conditions cleared:	11/20/2020	7/1/2019	12/15/2020	-0.8
Construction Start:	7/6/2021	8/1/2019	7/6/2021	0.0
50% of TxCDBG funds obligated:	5/24/2021	8/1/2019	5/24/2021	0.0
Construction 50% Complete:	10/1/2021	1/1/2020	9/15/2021	0.5
Construction 75% Complete:	2/20/2022	4/1/2020	11/15/2021	3.2
Construction 90% Complete:		6/1/2020	1/15/2021	
Construction & Final Inspection Completed:		7/1/2020	3/30/2022	
End Date:		10/30/2020	4/30/2022	
Project Completion Report Submitted:		12/29/2020	6/30/2022	

Remarks / Comments:

Period Covered: 10/2/2021 to 3/1/2022 If outside contract period, select:

ALL EXPENDITURES RELATED TO THIS CONTRACT MUST BE CONSISTENT WITH THE UNIFORM GRANT AND CONTRACT MANAGEMENT ACT, CHAPTER 783 OF THE TEXAS GOVERNMENT CODE AND 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, FINAL GUIDANCE.

CERTIFICATION: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Roger Harmon	County Judge		3/14/2022
Name of 1st Authorized Signatory	Title	Signature of Authorized Official	Date
Steven Watson	County Auditor		3/14/2022
Name of 2nd Authorized Signatory	Title	Signature of Authorized Official	Date



Patterson Professional Services, LLC  
 9963 Highway 377 South  
 Collinsville, TX 76233  
 903-429-3008

**PARTIAL PAYMENT REQUEST**

Pay Request No. 2 From: 10/2/21 To: 2/20/22  
 Name of Owner: Johnson County Special Utility District  
 Owner's Address: 740 FM 3048, Joshua, TX 76058  
 Engineer: Daniel and Brown  
 Engineer's Address: 118 McKinney St. Farmersville, TX 75442  
 Project Name: Waterline Improvement Project FM 4 & CR 1121  
 Project Number: TxCDBG 7218250  
 Contract Price (Including Change Orders): \$ 234,951.25

		Qty	Unit	Original Bid Unit Price	Quantity Completed This Month	Total Quantity Completed Prior to this Month	Total Quantity Completed to Date	Total Completed Price	
1	Furnish and install 6" DR 18 C-900 PVC waterline w/ appurtenances as specified for the sum of:	LF	7365	\$ 15.00	\$ 110,475.00	2,800	3,600.00	6,400.00	\$96,000.00
2	F & I open/cut and repair driveway crossings w/ appurtenances for the sum of:	LF	415	\$ 10.00	\$ 4,150.00	375		375.00	\$3,750.00
3	F & I driveway/ tree bore w/ 6" PVC and SDR 35 PVC encasement w/ appurtenances for the sum of:	LF	135	\$ 90.00	\$ 12,150.00	40		40.00	\$3,600.00
4	F & I gas line crossing w/ 6" PVC and SDR 35 PVC encasement w/ appurtenances for the sum of:	LF	50	\$ 90.00	\$ 4,500.00	50		50.00	\$4,500.00
5	F & I creek bore w/ 6" Diamond Lok-21 C900 DR-18 PVC w/ appurtenances for the sum of:	LF	264	\$ 110.00	\$ 29,040.00	0	250	250.00	\$27,500.00
6	F & I County Road bore w/ 6" PVC and SDR 35 PVC encasement w/ appurtenances for the sum of:	LF	35	\$ 90.00	\$ 3,150.00	35		35.00	\$3,150.00
7	F & I Farm to Market Road bore w/ 6" PVC and 12" steel encasement w/ appurtenances for the sum of:	LF	85	\$ 140.00	\$ 11,900.00	0		0.00	\$0.00
8	F & I 2" cast iron square head FIPT gate valve w/ appurtenances for the sum of:	EA	2	\$ 750.00	\$ 1,500.00	2		2.00	\$1,500.00
9	F & I 6" cast iron MJ square head gate valves w/ appurtenances for the sum of:	EA	2	\$ 1,000.00	\$ 2,000.00	0		0.00	\$0.00
10	F & I 6" cast iron FLxMJ gate valves w/ appurtenances for the sum of:	EA	3	\$ 1,000.00	\$ 3,000.00	3		3.00	\$3,000.00
11	F & I ductile iron fittings w/ appurtenances for the sum of:	TON	0.20	\$ 10,000.00	\$ 2,000.00	0		0.00	\$0.00
12	F & I connections to existing waterlines w/ appurtenances for the sum of:	EA	6	\$ 2,000.00	\$ 12,000.00	2		2.00	\$4,000.00
13	F & I short side service reconnection w/ appurtenances for the sum of:	EA	22	\$ 800.00	\$ 17,600.00	9		9.00	\$7,200.00
14	F & I long side service reconnection w/ appurtenances for the sum of:	EA	7	\$ 1,500.00	\$ 10,500.00	0		0.00	\$0.00
15	Mobilization, Bonding, and Insurance	LS	1	5%	\$ 10,986.25	0	1	1.00	\$10,986.25
									<b>\$165,186.25</b>

Completed to Date: \$165,186.25  
 Stored Material:  
 Stored and Completed to Date: \$165,186.25  
 Less 5% Retainage: \$8,259.31  
 Less Previous Payments: \$141,776.67  
 Amount Due This Application: \$15,150.27

Contractor certifies that to the best of its knowledge: 1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; 2) title of all Work materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment shall pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such liens, security interests or encumbrances); and 3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Engineer Signature and Date:  
 Owner Signature and Date:  
 Contractor Signature and Date:

*Eddy W. [Signature]* P.E. 3-1-2022  
*[Signature]* 3-17-22  
*Mark Patterson* 02/21/22



2201 Northland Drive  
 Austin, Texas 78756  
 Office: (512) 420-0303  
 Fax: (512) 420-0302

# INVOICE

**Client**

Judge Roger Harmon Johnson County 2 Main St., Room 120 Cleburne, TX 76033
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**Service Period**

10/2/21-3/1/22
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**Contract No.**

7218250
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**Invoice No.**

4
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**Description**

**Amount**

**Milestone**

4 25% of Grant funds Requested and Administration Activities To Date \*Including but not limited to review of certified payrolls, employee interviews, reporting, and review/processing of draws, etc.

\$3,025.00

**Total Invoice:**

**\$3,025.00**

**Invoice Summary:**

Total Contract Amount

**\$30,250.00**

Amount Previously Invoiced

\$21,175.00

**Amount Due this Invoice**

**\$3,025.00**

Remaining Balance

\$6,050.00

Thank you for your business.  
 Mac Bruce - Project Manager